

Ashkirk Risk Assessment & Risk Management Policy

1. Policy Scope

Bernicia acknowledges that every situation has a potential element of risk and that it is necessary, at all times, to have in place robust systems for risk assessment to, as far as possible, identify, minimise, and mitigate potential risks for both users at the scheme and staff of Bernicia.

Bernicia has a duty of care to clients of the Family Wraparound Service (Ashkirk) and its work with vulnerable adults and children to live within a risk managed environment.

2. Policy Standards

Standard 1: Risk Assessments

We will operate a Risk Assessment system which will take into consideration information which is held by other agencies and is available at the time so that risk assessments undertaken result in informed judgements based on sound information.

Standard 2: Third Party Involvement

We will involve other agencies, where appropriate, in the management of risk.

Standard 3: Data Protection

We will seek families' agreement for the sharing of confidential information to support the risk assessment systems. The gathering and sharing of this information will be carried out with the guidance contained within the Data Protection Policy.

Standard 4: Situation Awareness

We will continually manage, and risk assess, situations as and when they arise.

Standard 5: Training and Awareness

Bernicia will ensure that all those involved risk assessment and management either directly or indirectly are provided with appropriate training in the application of this and the relevant supporting documents. All training and awareness raising activities will be logged.

We will train colleagues to assess and manage risk, this may involve a range of resources, information and support of other individuals and agencies as appropriate. We will ensure staff are trained in the use of risk assessment and risk management systems.

Version Number: V5.0

Effective From: March 2026

Applicable To:

- Bernicia – Care & Support

Associated Documents:

The following resources support the Ashkirk Risk Assessment & Risk Management policy and Bernicia colleagues to deliver risk assessment and management at Ashkirk.

- Ashkirk Referral Initial Assessment and Allocation Policy
- Ashkirk Needs Assessment and Support Planning Policy
- Ashkirk Needs Assessment and Support Planning Procedure
- Ashkirk Risk Assessment and Risk Management Procedure
- Data Protection Policy
- Health & Safety Policy
- Safeguarding Adults Policy
- Safeguarding Children Policy

Equality, Diversity & Inclusion: A Desktop Review Form was completed in March 2026. Please contact the Governance team if you require a copy.

Approved By: Executive Director of Communities

Policy Author: Assistant Director, Supported & Specialist Housing

Policy Owner: Executive Director of Communities

Next Review: March 2028

Reference Number: POL-0064

Change Control

Version Number	Effective Date	Amendment made by	Version approved by	Description of changes
V5.0	March 2026	Assistant Dir, Supported & Specialist Housing	Exec Dir of Communities	Policy moved to new template. No other changes.

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