

**BERNOCIA**



# **Community Investment Fund**

Community grant application

**Thank you for your interest in Bernicia's Community Investment Fund. The Fund awards grants to projects which primarily benefit Bernicia residents and the communities in which they live.**

Please complete this application to apply for project funding. We recommend you read the separate guidance notes before starting your application.

### Contact details

**Date of application**  **Applicant name**

**Organisation / Group name**

**Address**

**Telephone**  **Email**

### Secondary contact details

**Name**

**Address**

**Telephone**  **Email**

Confirm which of the four Bernicia priority themes your project supports. You can select more than one theme if your project is cross-cutting. It is important you refer to the guidance notes for priority descriptions.

**Health and Wellbeing**  **Supporting Communities**  
 **Financial Wellbeing**  **Employment, Skills and Training**

### Organisation details

**Is your organisation voluntary or not for profit?**  Yes  No **Does your organisation hold current public liability insurance?**  Yes  No

**Do you have a written constitution?**  Yes  No  
(If yes, provide a copy with this application if applicable to the grant)

(If yes, provide a copy with this application)

**Does your organisation hold current Disclosure and Barring Service checks for those involved with children and vulnerable adults?**  Yes  No  
(if applicable to the grant)

**If you do not have this information, please tell us a bit more about your group:**

## About your project

We would love to hear about the project/event. Don't forget to include the types of activities/services that you intend to provide and use a continuation sheet if necessary.

**Project start and finish dates?**

**Who is the project aimed at and what difference will it make?**

You should include details about who will benefit from the project and what the outcomes will be.

**Tell us why the project is needed by the community and what involvement the community had/will have in the planning/design and delivery of the project.**

You should include information about whether this was a suggestion from the community or if you are responding to a known issue in the community. Include any supporting information you may have for this project including any consultation you have carried out.

**Please provide an estimate of the number of people the project will directly benefit.**

(including Bernicia and non-Bernicia residents)

**Where is the project going to take place and how will the project be accessible?**

This can include disability access, financial accessibility, transportation, language or literacy barriers, or childcare provision.

## Project costs & sustainability

Total amount of funding you are applying for (£):

Please provide the total cost of funding you are applying for and include a full budget breakdown.

Description	Cost

To support the information above provide all relevant quotes where appropriate.

**Is the total project cost more than the funding you are applying for?**

If yes, what is the total project cost?

Yes  No      Total cost (£)

**If the total project cost is more than the funding you are applying for. How do you intend to fund the remainder of the project?**

Please provide details:

**Will the project continue after the funding is used and if so, how do you hope to continue the project?**

**How did you hear about Bernicia's Community Investment Fund?**

Bernicia website     Bernicia staff member     Leaflet  
 Social media     Partner organisation  
 Other – please state

## Declarations

### Contact

**Print name**

**Sign name**

**Role / Position**

**Date**

### Secondary contact

**Print name**

**Sign name**

**Role / Position**

**Date**

### Privacy Statement

The information requested on this form is required by Bernicia in order to assess the funding application. Bernicia employees, Board members and Community Investment Panel tenant members will use the information provided to help them make a decision on awarding the grant. The details provided on this form will be kept for the duration of the application round and for one year afterwards. However, details of any projects awarded funding may be retained indefinitely for use in marketing and promotional material about Bernicia. Further information can be found in our "Customer Engagement Privacy Statement" which is available at [www.bernicia.com](http://www.bernicia.com).

**Thank you. Please return with any accompanying documents by post or email using the details on the back page.**

## Before you go.....

Why not take a look back through your application and check you have provided all the relevant information to support your request for funding.

**Please use the checklist below as confirmation.**

**Have you read the guidance notes in full?**

Yes  No

**Does your organisation hold current public liability?**

Yes  No

**Signed and dated all relevant sections?**

Yes  No

**Provided all additional documents requested i.e. insurance/constitution?**

Yes  No

**Provided all budget information i.e. quotes where applicable**


Yes  No


\*Failure to provide information will delay your application review

**Please note we undertake an annual audit process and you may be asked to provide proof of purchase for up to 12 months following a successful award.**

 [customer.engagement@bernicia.com](mailto:customer.engagement@bernicia.com)

 [www.bernicia.com/getinvolved](http://www.bernicia.com/getinvolved)

 0344 800 3800

 Bernicia Group, Oakwood Way, Ashwood Business Park, Ashington, Northumberland NE63 0XF

# BERNICIA

Bernicia Group is a Registered Society in England and Wales under the Co-operative and Community Benefit Societies Act 2014 No. 7711. Affiliated to the Federation of Housing Associations. Registered under the Housing and Regeneration Act 2008, Registration No. 4868. VAT Registration No.733 8036 38